

# Submit Your Community Event

Event Title \_\_\_\_\_

Organization \_\_\_\_\_

Event Description \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_ Location \_\_\_\_\_

Link (more info/registration) \_\_\_\_\_

## Community Calendar Guidelines

### Event submissions

- All required fields must be complete in order to be posted
- The community calendar may be used to promote educational, social, cultural, or recreational events in Acadiana open to the general public
- All entries should be submitted no less than 10 days prior to the event to ensure posting to the community calendar

### Who can post on the 1A Community Calendar?

- Open to all active member companies, investor companies, partners and their respective community events

### What is restricted from the 1A Community Calendar?

- Events hosted by someone who is not a member of One Acadiana
- Any event in conflict with our policy or one of our advocates
- Anything that promotes illegal activities
- Personal or private events that should not be visible to a wide audience
- Political events

\*Exceptions to these guidelines may be made at the discretion of the One Acadiana staff.

Have a question we didn't answer above? For additional information, contact Member Engagement Manager, Rhyan Wheeler at [rhyan@oneacadiana.org](mailto:rhyan@oneacadiana.org).

**Download this form to fill it out, and send as an attachment to [rhyan@oneacadiana.org](mailto:rhyan@oneacadiana.org).**